



Coventry City Council

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## **Council Meeting**

10 August 2010

**Booklet 1**

Recommendations

# **INDEX TO MINUTES**

Cabinet, 20 July 2010

## CABINET

20 July 2010

Cabinet Members  
Present: Councillor Mrs Bigham  
Councillor Clifford  
Councillor Duggins (Chair)  
Councillor Harvard  
Councillor Kelly  
Councillor A. Khan  
Councillor O'Boyle  
Councillor Skipper  
Councillor Townshend

Non-Voting Opposition  
Representatives Present: Councillor Foster  
Councillor Taylor

Other Members Present: Councillor Noonan

Employees Present: H. Abraham (Customer and Workforce Services Directorate)  
S. Brake (Community Services Directorate)  
N. Clews (City Services and Development Directorate)  
F. Collingham (Chief Executive's Directorate)  
C. Green (Director of Children, Learning and Young People)  
S. Iannantuoni (Customer and Workforce Services Directorate)  
C. Knight (City Services and Development Directorate)  
J. McGuigan ((Director of Strategic Planning and Partnership)  
J. Newman (Finance and Legal Services Directorate)  
J. Parry (Assistant Chief Executive)  
M. Reeves (Chief Executive)  
C. Sinclair (Customer and Workforce Services Directorate)  
R. Tennant (NHS Coventry)  
B. Walsh (Director of Community Services)  
C. West (Director of Finance and Legal Services)  
M. Yardley (Director of City Services and Development)  
R. Young (City Services and Development Directorate)

Apologies Councillor Mutton

### **Public business**

#### **18. Declarations of Interest**

There were no declarations of interest.

#### **27. Chair of Licensing and Regulatory Committee**

The Cabinet considered a report of the Director of Customer and Workforce

Services and the Director of Finance and Legal Services which recommended the nomination of Chair to the Licensing and Regulatory Committee in the absence of the existing Chair who was currently unwell.

The Chair of the Licensing and Regulatory Committee, Councillor Harrison, was currently unwell and was not expected to be able to carry out his duties as Chair for the foreseeable future. As it was not known as to how long Councillor Harrison would be unavailable, it was considered prudent to nominate a long-term alternative.

**RESOLVED that, after due consideration of the options and proposals contained in the report, the Cabinet appoint Councillor Chater as a long term alternative Chair of the Licensing and Regulatory Committee during Councillor Harrison's absence and that this action be endorsed by Council at their next meeting.**

Note: This item was considered at the meeting on grounds of urgency, it being impractical to convene a meeting of Council. The reason for urgency being the need to ensure that appropriate arrangements are in place in time for the next and subsequent Licensing and Regulatory Committee Meetings.

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20<sup>th</sup> July, 2010

**Name of Cabinet Member:**

Councillor Duggins

**Director Approving Submission of the report:**

(Director of Customer and Workforce Services and Director of Finance and Legal Services)

**Ward(s) affected:**

City wide

**Title:**

Chair of Licensing and Regulatory Committee

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**Is this a key decision?**

*No*

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**Executive Summary:**

The Chair of the Licensing and Regulatory Committee, Councillor Harrison, is currently unwell and is expected to be unable to carry out his duties as Chair for the foreseeable future. As it is not known for how long the existing chair will be unavailable it is prudent to nominate a long term alternative.

**Recommendations:**

That the Cabinet nominate Councillor Chater as a long term alternative Chair of the Licensing and Regulatory Committee with immediate effect during Councillor Harrison's absence, and that the Council at their next meeting be requested to endorse the action taken.

**List of Appendices included:**

Nil

**Other useful background papers:**

City Council's Constitution  
Minutes of Council Meeting held on the 20<sup>th</sup> May, 2010

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

*Yes – their next meeting*

**Report title:**

**Chair of Licensing and Regulatory Committee**

**1. Context (or background)**

1.1 The Chair of the Licensing and Regulatory Committee, Councillor Harrison, is currently unwell and is not expected to be able to carry out his duties as Chair for the foreseeable future. As it is not known for how long the existing chair will be unavailable it is prudent to nominate a long term alternative. Paragraph 3.2.2.19 of the City Council's Constitution allows the Cabinet to take any urgent action in the name of the Council where it is impractical to convene a meeting of the Council.

**2. Options considered and recommended proposal**

2.1 It is recommended that Councillor Chater be nominated as long term alternative Chair of the Licensing and Regulatory Committee during the period of Councillor Harrison's absence.

**3. Results of consultation undertaken**

*Nil.*

**4. Timetable for implementing this decision**

4.1 To be implemented with immediate effect.

**5. Comments from Director of Finance and Legal Services**

5.1 Finance Implications

There are no financial implications.

5.2 Legal implications

There are no legal implications.

**6. Other implications**

There are no other specific implications.

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**6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / LAA (or Coventry SCS)?**

Not applicable

**6.2 How is risk being managed?**

The person to be appointed to the role would need a similar good level of experience to undertake the role of Chair.

**6.3 What is the impact on the organisation?**

Councillor Chater has been a member of the Committee for a number of years and this appointment will ensure continuity of experience.

**6.4 Equalities / EIA**

Not required

**6.5 Implications for (or impact on) the environment**

Not required

**6.6 Implications for partner organisations?**

Not required

**Report author(s):**

**Name and job title:**  
**Joy McLellan, Team Leader, Governance Services**  
**Directorate:**  
**Customer and Workforce Services**  
**Tel and email contact:**  
024 7683 3076 – joy.mclellan@coventry.gov.uk  
Enquiries should be directed to the above person.

| <b>Contributor/approver name</b> | <b>Title</b> | <b>Directorate or organisation</b> | <b>Date doc sent out</b> | <b>Date response received or approved</b> |
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| <b>Contributors:</b>                                  |                    |                                 |         |         |
| Helen Abraham   | Assistant Director | Customer and Workforce Services | 16-7-10 | 20-7-10 |
| Other members   |                    |                                 |         |         |
| <b>Names of approvers:<br/>(officers and members)</b> |                    |                                 |         |         |
| Finance:  |                    |                                 |         |         |
| Legal: Christine Forde                                | Council Solicitor  | Finance and Legal               | 16-7-10 | 16-7-10 |
| Director: Bev Messinger                               | Director           | Customer and Workforce Services | 20-7-10 | 20-7-10 |
| Members: Cllr Duggins                                 | Deputy Leader      |                                 | 19-7-10 | 20-7-10 |

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